

# RECORD OF PROCEEDINGS

## KREMMLING SANITATION DISTRICT

---

REGULAR BOARD MEETING  
December 14, 2009

The Board of Directors for the Kremmling Sanitation District met in the boardroom located at 200 Eagle Avenue at 7:00 p.m. The meeting was called to order by President Jason Bock at 7:03 p.m. Directors present: Dave Jones, Jeremy Butler, and Jim Ward. Director absent: Paul Ohri. Staff present: Jeremy Bock and Rich Rosene. Others present: Matt Gough of HDR Engineering.

**APPROVAL OF MINUTES:** JONES MOVED TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 9, 2009 AS PRESENTED. WARD SECONDED. ALL "AYE" VOTES.

**APPROVAL OF EXPENDITURES:** JONES MOVED TO APPROVE THE EXPENDITURES PRESENTED FOR THE PERIOD OF NOVEMBER 10 THROUGH DECEMBER 14, 2009 IN THE AMOUNT OF \$11,336.37. BUTLER SECONDED. ALL "AYE" VOTES.

**BUDGET:** The 2010 final budget proposal and corresponding letters and forms were presented by Rosene. Discussion was held on the various line items that were adjusted following the budget hearing.

JONES MOVED TO APPROVE THE 2010 BUDGET MESSAGE AS PRESENTED. WARD SECONDED. ALL "AYE" VOTES.

JONES MOVED TO APPROVE RESOLUTION NUMBER 2009-12-1, A RESOLUTION TO ADOPT BUDGET. WARD SECONDED. ALL "AYE" VOTES.

BUTLER MOVED TO APPROVE RESOLUTION NUMBER 2009-12-2, A RESOLUTION TO SET MILL LEVIES. WARD SECONDED. ALL "AYE" VOTES.

WARD MOVED TO APPROVE RESOLUTION NUMBER 2009-12-3, A RESOLUTION TO APPROPRIATE SUMS OF MONEY. JONES SECONDED. ALL "AYE" VOTES.

The Supplemental Schedule for the lease/purchase, certification of mill levies and corresponding letters were signed.

There does not appear to be a need for a 2009 budget contingency resolution as anticipated expenditures should not exceed the 2009 budget amounts.

**WASTEWATER TREATMENT PLANT:** Matt Gough of HDR Engineering had discussions with Eric Oppelt and Andy Poirot of CDPHE concerning our permit renewal. The site application for the new permit had a temporary surface discharge, but the state won't allow any further temporary discharges. Poirot is still holding the site application for now. Gough found in his discussions that no paperwork for the permit renewal has made it to the state. Our permit expires in January, 2010 and the renewal was supposed to have been submitted in August. He will have it to the state by the end of the week. The state is taking about 1 year to actually issue the new permits. Our ammonia limits will be in the 6-12 mg/liter range. This will be alright during the summer, but some additional ammonia removal will be needed in the winter. The proposed clarifier will remove enough of the ammonia to meet the new surface discharge permit and our monthly testing should actually be less than the current permit since we won't need to do the monitoring wells.

The short term steps for next summer will be to look at changing our reclaim permit to a Class 2 Restricted Use so we can irrigate agricultural lands and possibly the airport property. Jeremy is looking at changing the backflush on the filter to send the water to Pond 3 rather than recycling it back to Pond A and keeping the algae in our system. This should also help our turbidity levels. We may not be able to irrigate the town and school district properties in 2010 if we change to a Class 2 permit. Gough said that Pond A may need some additional air headers; Pond B would be used for solids stabilization; the clarifier would go in the Pond C area and Pond D will be the conduit from the clarifier to the filter.

The estimated cost for the clarifier is \$773,000 with engineering and a contingency. There would be some additional costs for the new air piping and other retrofit items. HDR looked at a moving bed bioreactor as an option but it would not do adequate ammonia removal. Once the clarifier is in operation we can use Ponds 3 and 4 for winter storage of reclaim water so we should have plenty for the summer irrigation season.

**RECORD OF PROCEEDINGS**  
**KREMMLING SANITATION DISTRICT**

---

REGULAR BOARD MEETING

December 14, 2009

Page 2 of 2

Funds for the project will need to come from grants and low interest loans. Some grant requests are due by the end of May and the state may be putting more stimulus funds into wastewater projects. State revolving loan fund applications are due around the beginning of September for about a 2% rate. The preliminary environmental review should be completed by the end of February and Gough is planning on construction in 2011.

The influent room work needs to be done this summer to relocate the Auger Monster and the influent meter. Gough and Jeremy will work on design plans for the new influent room.

The contract for work with HDR Engineering needs to be amended as the original was primarily for the insurance claim. Gough presented the board with a modification to the contract for the continuation of work on the plant upgrades.

JONES MOVED TO APPROVE AMENDMENT #4 TO THE CONTRACT WITH HDR ENGINEERING FOR AN AMOUNT NOT TO EXCEED \$15,000. WARD SECONDED. ALL "AYE" VOTES.

**OPERATOR'S REPORT:** Jeremy Bock reported that he is going to take more of his monthly samples to Granby Sanitation District's lab. The oil and grease sampling is a small issue as Granby does a visual analysis and we currently have to send to lab for machine analysis. The sewer tap records are currently kept locked in the town hall vault for safekeeping. This has been a problem for weekend emergency locates as Jeremy does not have access to the vault and the town wants to keep it locked whenever the town hall is closed. The district needs to either get its own fireproof safe for these records or look into getting them scanned or copied so they are available for after-hours use. Jeremy will be taking the 'C' license exam in March in Rifle. He is going to look into attending part of the week school in Boulder prior to the exam.

**OLD BUSINESS:** River Ranch Village Mobile Home Park is still not sold. Another potential buyer is looking at the property.

**NEW BUSINESS:** Our auditors, McMahan and Associates, sent an engagement letter for the 2009 audit which will be conducted this spring. It is the same as in past years.

JONES MOVED TO APPROVE THE ENGAGEMENT LETTER WITH MCMAHAN AND ASSOCIATES FOR THE 2009 AUDIT. WARD SECONDED. ALL "AYE" VOTES.

Rosene asked the board if he could purchase some used ATV tire chains that are no longer used by the district.

JONES MOVED TO SELL TWO SETS OF USED ATV TIRE CHAINS TO RICH ROSENE FOR \$50. WARD SECONDED. ALL "AYE" VOTES.

**ADJOURNMENT:** WARD MOVED TO ADJOURN AT 8:04 P.M. JONES SECONDED.

Signed:

---

Jim Ward, Secretary